



# Kurnai College

PATHWAYS TO SUCCESS

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## Morwell Campus Newsletter

Issue 1 · 17 Feb 2023

*Work Ethic | Engagement | Relationships | Excellence*

*Kurnai College acknowledges the Traditional Owners of the Land on which we live and work, of the Braiakaulung people of the Gunaikurnai nation and pay my respects to their Elders past, present and future.*

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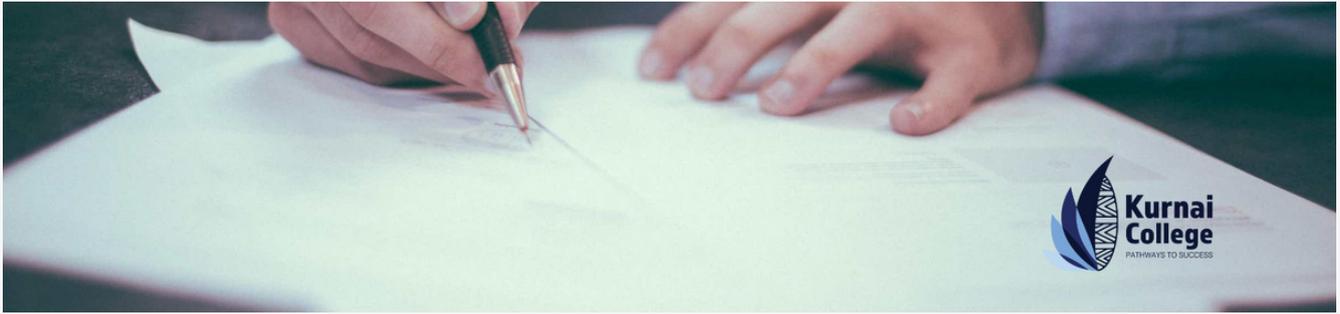
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# Message from our Campus Principal

## Principal's Update

Welcome to all of the new families that have joined our learning community in 2023 and welcome back to those who have returned to us for another year.

Our staff have returned to 2023 with great vigour and incredible excitement for the year ahead. Already only a few weeks in we have seen really excellent engagement in the classroom and some exciting extra curricular activities already starting to pop up. Our students – your children – have shown us their determination to make a good start too. I hope you have received your share of KPA messages and that you're taking the opportunity to build the positive link between school and home by talking with your children about them.



We have seen a few big changes in our staff team this year and have had a number of exceptionally talented people join us. In particular, I'd like to highlight some changes to our leadership team and encourage you to contact them for all of your child's needs:

Working in our Literacy and Numeracy Support Program, we welcome Alanah Andrews. Alanah will be working very closely particularly with a number of Year 10 students to build and support literacy and numeracy to prepare them for senior studies in 2024. She will work with Sheryl Tangi who continues as our Year 10 Team Leader. Sheryl is the go-to person for all Year 10 needs and can be emailed at [sheryl.tangi@kurnaicollege.vic.edu.au](mailto:sheryl.tangi@kurnaicollege.vic.edu.au).

Denise Cairnduff has been a teacher with us for many years now and this year we have appointed her to lead a portfolio of Disability Inclusion. Denise has worked in this space over

many years and brings exceptional skills. Those of you who have children with identified learning difficulties may have had some communications with her already and she is always open to discussion any further concerns you may have with your child. Denise can be contacted at [denise.cairnduff@kurnaicollege.vic.edu.au](mailto:denise.cairnduff@kurnaicollege.vic.edu.au). Denise will be heavily focused on Year 9 this year but continues to support at all other year levels. Sarah Eccles also supports this work as a Disability Inclusion leader across the College and some of you will, no doubt, meet and speak to Sarah along the way. She can be reached at [sarah.eccles@kurnaicollege.vic.edu.au](mailto:sarah.eccles@kurnaicollege.vic.edu.au).

Leading our Year 9 Team and responsible for all issues relating to Year 9 students is Ross Johnson. Ross, too, has been a teacher with us for a long time and has a great rapport with many of our students having assisted at Year 7 and 8 for the last few years. If your child is in Year 9 and you need to discuss anything, Ross can be contacted at [ross.johnson@kurnaicollege.vic.edu.au](mailto:ross.johnson@kurnaicollege.vic.edu.au).

Daniel Murphy continues to lead our Year 7 and 8 students and staff as the Assistant Principal and is delighted at the immense enthusiasm his new cohort has brought. If you have any concerns about transition or Year 7 and 8, Daniel is available at [Daniel.murphy@kurnaicollege.vic.edu.au](mailto:Daniel.murphy@kurnaicollege.vic.edu.au).

Our Reading Program at Kurnai College, TR@K, is exceptionally important. If you have any questions about the program or your child's progress or placement in it, Erin Gruis is your best bet. Erin leads our Campus in all areas of school improvement and can be reached at [Erin.Gruis@kurnaicollege.vic.edu.au](mailto:Erin.Gruis@kurnaicollege.vic.edu.au).

We also have a number of additions to our teaching staff. Though too many to go through now, I know many of you took the opportunity to meet them recently at our Year 7 Meet and Greet. It was great to having so many families present and interacting. The vibe was really positive and that is what we always want to achieve for our students. School should be a place that they are proud and happy to come to and share with you. Hopefully for those with children in the older year levels, or those who couldn't make it, you'll be able to get down for Parent Teacher Conversations on the last two days of term.

I'm sure you've noticed that our new administration building is nearing completion. Fingers crossed, we'll be able to be in there and ready to go by March with just a few bits of cosmetic work and landscaping still to be done. This will mark the end of many many years of building for Morwell Campus and looking around, I definitely think it's been worth it. Our new facilities are absolutely fantastic and I have parents who attending Maryvale themselves

previously comment on just how much nicer the place is now. We agree and we're really proud to be a part of it.

I look forward to sharing the rest of 2023 with you all. Please don't hesitate to contact me with anything you need. Let's make this a great year together.





# Kurnai College

## PATHWAYS TO SUCCESS

## Year 7 & 8 News

### Welcome to the 2023 Learning Year



The Year 7 and 8 Team would firstly like to welcome all our new Year 7 Students to

the Kurnai Learning Community. We would also like to extend a warm welcome to our new and returning families.

For those who do not know me, my name is Daniel Murphy, and I am the Campus Assistant Principal and Year 7 and 8 sub-school leader. I will be your primary contact with all and any communications for Year 7 and 8 students. In 2023, I also welcome Sarah Lewis as the new Assistant Team Leader for Year 7 and 8. I will endeavor to make 2023 the best learning year I can and if there is anything I can do to help our students, please do not hesitate to contact me.

It has been fantastic getting around to classrooms and seeing students settle in (or back into) our Kurnai Learning Community. We have had a great start to the year, with all Year 7 and 8 students engaged in the classroom, our teachers have been acknowledging these positive behaviours with thousands of green positive write ups (KPAs). Our targeted reading program, Tr@K is also full swing with all students (Year 7-9) placed in classes according to ability. This is a key focus for the College and the results in recent years speak for its value. As a Year 7 and 8 Team, we have started educating our students on our key foci for 2023 through assemblies and promotions around the school. These foci are important areas

identified by staff and students and they cover a range of issues, including, but not limited to; Attendance, School Wide Positive Behaviour (SWPBS) and NAPLAN.

## Year 7 & 8 Team

Daniel Murphy: Assistant Principal & Year 7 and 8 Sub-School Leader (Maths)

Sarah Lewis: Year 7 and 8 Assistant Sub-School Leader (English, Media, and Tr@k)

Sarah Eccles: Disability & Inclusion Specialist (Science)

Erin Gruis: School Improvement Specialist & Tr@k Coordinator (English)

Megan Schwarzenberg: Advocate (Food Technology and Textiles)

Mark Johnston: Advocate (Design Technology and Electronics)

Anna McGregor: Humanities & Tr@k

Wenjing Sun: Chinese

Jesse Berryman-Lambert: Digital Technologies, Maths and Tr@k

Nyssa Beebe: Maths, Music and Numer@k

Patrick McGrath: Physical Education and Outdoor Education

Sandra Treloar: AUSLAN & Humanities

Shawna Miller: English & Tr@k

Oliver Clark: Humanities, English and Tr@k

Jessica Qu: Science and Maths

Mark Heiberg: Humanities, Maths & Numer@k.

## Year 7

The new Year 7 cohort has settled into our Kurnai Learning Community brilliantly; learning how to get into their lockers, navigate our campus, make new friends, and build relationships with their teachers.

Getting around to classrooms and seeing learning occur around writing narratives, Civics and Citizenship, numbers, Physics, PE, Health, AUSLAN,

Digi Tech, Textiles, Chinese and Music has been great, especially after learning disruptions from COVID over the last few years.



Term 1, Week1-2 KPAs	7A	7B	7C	7D	7E
Form Group	443	356	357	316	272

## Year 8



Our Year 8 students have also settled back in and are well and truly a part of our community now. They have been learning about Persuasive Writing, Landforms and Landscapes, Measurement and Geometry, Geology, PE and Health whilst also undertaking a range of electives such as Food Tech, Chinese, AUSLAN, Art and Visual Communications.

Term 1, Week1-2 KPAs	8A	8B	8C	8D
Form Group	408	368	259	318

## Student Leadership

Congratulations to our newly elected student leaders at Year 7 and 8. These student leaders will work with their peers and staff to lead and drive our school forward and make positive change.

Year 7 Student Leaders	Year 8 Student Leaders
<ul style="list-style-type: none"> <li>• Starlene Carbis</li> <li>• Maddy Hoogendoorn</li> <li>• Rahni Mrzygloski</li> <li>• Nursahala Rashid</li> </ul>	<ul style="list-style-type: none"> <li>• Sarah Hill</li> <li>• Phoenix Hunter-Thain</li> <li>• Isabella Laming</li> <li>• Chelsea Parr</li> </ul>

## Year 7 BBQ

I would like to thank all of the students, families and staff who attended our Year 7 BBQ on



the 8th. We had a huge turnout, with free food, live music from our Kurnai band, and Youth Space coming down to provide activities. It is a really important event that all parties work together to get the most out of your child's education. This event is a great way to start off

their high school life on a positive note, show their new school off and for staff to meet and engage with families.

## Camp

We are soon to put out the paperwork for Year 7 Camp. This is a really important adventure for our students and the most important camp of their high school years. We will be working with every family to try and ensure 100% attendance at the camp. If you are concerned or expect to face financial difficulties with this camp, please contact us to discuss how we can support you. We will also be preparing for our Year 8 camp. This is another fantastic adventure for our Year 8 students later in the year.

## Attendance

We are already pushing as another major focus for the year, holding students accountable for being at school all day every day. At our last Year Level Assemblies for Year 7 and 8 we talked about students achieving 95% attendance.





# Kurnai College

## PATHWAYS TO SUCCESS

### Year 9 News



Welcome to the 2023 learning year.

The year 9 team would like to welcome all members of the Kurnai Learning Community and extend a warm welcome the all-new families to Kurnai College.

My name is Ross Johnson and my role for 2023 is Year 9 Team Leader. I am excited to work with your child and your family throughout 2023.

### Year 9 Team

Ross Johnson : Year 9 Team Leader

Denise Cairnduff – Disability Inclusion Specialist

Shawn Jordan – Art Teacher

Tyron Forscutt – Health and Physical Education Teacher

Shannon Heiberg - Maths & Science Teacher

Nia Whitney – Humanities Teacher

Emma Hudson – Advocate & Drama Teacher

### School Wide Positive Behaviour Support (SWPBS)

As in previous years, we will be continuing the use of Kurnai Positive Acknowledgements (KPA's), it has been fantastic to see students settling back into the Kurnai Learning Community and being acknowledged for their efforts within the classroom.

KPA Data Term 1 Week 2

9A- 335

9B- 205

9C- 243

9D- 261

## Attendance

This year our aim is to improve student attendance rates to an above 95% average. If you student is absent please contact Kurnai's absence hotline on 5132 3711 or contact Ross Johnson directly via Compass.



## Year 9 Camp

The 2023 Year 9 Camp planning is underway and permission forms will be sent out soon. This camp will be a 4-night stay in Melbourne where students will have the opportunity to experience a range of cultural, educational and leisure activities in the Melbourne CBD. This camp will be capped at 60 students due to accommodation and activity factors. If more than 60 students return permission forms attendance data and behavioural data will be used to select places. The Melbourne Discovery Camp will be via DOXA Youth Foundation and will cost \$150 per student.

## Collingwood Football Club Visit

Last week the Year 9 cohort



ort were visited by members of Collingwood Football Club to discuss leadership. The students were given a presentation by 9 year Collingwood captain Scott Pendlebury as well as John Noble, Finlay Macrae and Joseph Richards. The students were given the opportunity

to ask questions about all aspects of the players lives as well as be provided with information about how each player develops their leadership.

## NAPLAN

In 2023 Year 9 students undertake NAPLAN testing in Week 7 (15-27th March). This can be a stressful time for some students so please reach out if your student may need some extra support. Our message to each individual child is **DO YOUR BEST ON THE NAPLAN TEST.**

Over the coming weeks students will learn a range of strategies so they can be fully prepared for each test.

## Contact Details

If you have any concerns regarding Year 9 students, please don't hesitate to email me or phone me on 5165 0600 or [Ross.Johnson@kurnaicollege.vic.edu.au](mailto:Ross.Johnson@kurnaicollege.vic.edu.au)



# Kurnai College

## PATHWAYS TO SUCCESS

## Year 10 News



Welcome to the new year of 2023! The staff of the Year 10 team would like to thank all of the students for their great start to the year. We look forward to having a great year full of positive outcomes for all students! The first reporting for each student begins next week.

### Team Members

This year the Year 10 team members are:

Sheryl Tangi (Team Leader Maths / Science and Numerack)

Alana Andrews (Mylns Specialist, English)

Angela Thomas (Art and Photography)

Froso Pizzi (Maths and Tr@k)

Ben Kimpton (Maths, Humanities)

Marg Tomnay (Science KLD Leader, Astronomy)

Stacey Miller (English, Humanities)

Rose Van Rooy (Maths, Science)

### Work Experience

All Year 10 students will be attending two weeks of work experience Week 2 and Week 3 of Term 2, May 2nd to 13th. The students will be arranging a placement or two during their

team-time classes this term. Please contact Sheryl Tangi or Alan Ferris if you have any issues. Please also read the Careers Information on Teams from Alan Ferris. One student has already organised his two weeks of Work Experience. If this goes well, he could have an apprenticeship. All students need to create a USI number and complete the General Safe@Work certificate and the certificate of the related industry a.s.a.p.

## Camp

This year our Year 10 students hopefully may be going to Tasmania in the second last week of term three. Information should be out to students after School Council approval towards the end of March.

## Athletics

The school athletic sports will take place on Tuesday 28th February and we are hoping for a great turnout of students at this event.

## Attendance

This year we will be trying to increase student attendance rates, especially in Year 10. We would really appreciate a phone call to the 24-Hour attendance line if your child is absent from school. This helps our attendance officer track students and improve our % attendance for each student.

## PBS

Students can receive a KPA SMS message to parents from teachers each lesson for positive behaviour. Students are also receiving postcards for displaying consistent behaviours for the four school pillars of Excellence, Relationships, Work Ethic and Engagement. This year we will be rewarding students with great attendance to school and for GPA reports at or above 3.5.

## Reminders

- Students will require a device (please contact us if you need some support).
- Students need to be at school by 8:35 am.
- Students need to be in complete school uniform (please contact us if you need some support).

- NO MOBILES during school hours

## Contact Details

If you have any questions or concerns regarding Year 10 students please don't hesitate to e-mail us or phone on 51650600

[sheryl.tangi@education.vic.gov.au](mailto:sheryl.tangi@education.vic.gov.au)



# Calendar Of Events

## Key Dates

<b>Term 1</b>	
Tue 21 Feb	Year 7 (7A & 7B) Tech School Industry Taster Excursion
Thu 23 Feb	Year 10 Tech School Excursion
Mon 27 Feb	Melbourne Youth Leadership Conference
Tues 28 Feb	College Athletics
Mon 13 Mar	Labour Day Public Holiday - College Closed
Thu 6 Apr	Term 1 Ends

<b>Term 2</b>	
Mon 24 Apr	Staff Professional Development Day
Tue 25 Apr	ANZAC Day Public Holiday - College Closed
Wed 26 Apr	Students Commence Term 2

## College Key Contacts

For a full list of College wide key contacts please go to:



# School News

## School Council Elections

### **Schedule 4: Notice of Election and Call for Nominations – 2023**

An election is to be conducted for members of the School Council of Kurnai College

Nominations open on **Wednesday, 22 February** with nomination forms available from each campus office and must be lodged by 4.00 pm on **Wednesday, 1 March 2023**.

The ballot will close at 4.00 pm on Tuesday, 7 March, 2023.

Following the closing of nominations, a list of the nominations received will be posted at the school. The terms of office, membership categories and number of positions in each membership category open for election are as follows:

<b>Membership category</b>	<b>Term of office</b>	<b>Number of positions</b>
Parent member	From the day after the date of the declaration of the poll in 2023 to and inclusive of the date of the declaration of the poll in 2025	3
Parent member	From the day after the date of the declaration of the poll in 2023 to and inclusive of the date of the declaration of the poll in 2024	1
DET employee member	From the day after the date of the declaration of the poll in 2023 to and inclusive of the date of the declaration of the poll in 2025	2

DET employee member	From the day after the date of the declaration of the poll in 2023 to and inclusive of the date of the declaration of the poll in 2024	1
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If the number of nominations is less than the number of vacancies, a notice to that effect and calling for further nominations will be posted in a prominent position at the school.

Anthony Rodaughan

College Principal

**2023  
SCHOOL COUNCIL  
ELECTION PROCESS AND TIMETABLE**

Name of the School: Kurnai College

EVENT	DATE
a)	Notice of election and call for nominations Wed, 22 February
b)	Closing date for nominations Wed, 1 March
c)	Date by which the list of candidates and nominators will be posted Thu, 2 March
d)	Date by which ballot papers will be prepared and distributed On or before Fri, 3 March
e)	Close of ballot Tue, 7 March
f)	Vote count Wed, 8 March
g)	Declaration of poll Wed, 8 March
h)	Special council meeting to coopt Community members (the principal will preside) Tue, 21 March
i)	First council meeting to elect office bearers (the principal will preside) Tue, 21 March

**COLLEGE COUNCIL  
CALL FOR  
NOMINATIONS**

**22 FEBRUARY  
-  
1 MARCH  
POSITIONS**

**3 STAFF - 4 PARENT**

More information available at the general office.

**Appendix A**

**Fact sheet 1: school council elections – information for parents**

**What is a school council and what does it do?**

All government schools in Victoria have a school council. They are legally constituted bodies that are given powers to set the broad direction of a school, in accordance with Ministerial Order 1200 Constitution of Government School Councils, and the Education and Planning Reform Act 2006. In doing this, a school council may directly influence the quality of education for students.

**Who is on the school council?**

For most primary school councils, there are several possible categories of membership:

- **A mandated elected parent member category** – more than one-third of the total members must be from this category according to Ministerial Order 1200. Department employees can be parent members at their child's school providing that they are not engaged in work at the school.
- **A mandated elected school employee member category** – members of this category make up no more than one-third of members. The principal of the school is automatically one of these members.
- **An optional community member category** – members are selected by a decision of the council because of their special skills, interests or experience. Department employees are not eligible to be community members.
- A small number of school councils have nominee members.

For all schools with a Year 7 and above cohort, there is an additional category of membership:

- **A mandated elected student member category, two positions.**

Generally, the term of office for all members is two years. The terms of office of half the members expire each year, creating vacancies for the annual school council elections.

**Why is parent membership so important?**

Parents on school councils provide important viewpoints and have valuable skills and a range of experiences and knowledge that can help inform and shape the direction of the school. Those parents who become active on a school council find their involvement satisfying and may also find that their children feel a greater sense of belonging.

**Do I need special experience to be on school council?**

Each member brings their own valuable skills and knowledge to the role, however, in order to successfully perform their duties, councillors may need to gain some new skills and knowledge. It is important to have an interest in your child's school and the desire to work in partnership with others to help shape the school's future.

**Code of conduct for school councillors**

School councils in Victoria are public entities as defined by the Public Administration Act 2004. School councillors must comply with the Code of Conduct for Directors of Victorian Public Entities issued by the Victorian Public Sector Commission. The Code of Conduct is based on the Victorian public sector values and requires councillors to:

- **act with honesty and integrity** – be truthful, open and clear about their motives and declare any real, potential or perceived conflict of interest and duty
- **act in good faith in the best interests of the school** – work cooperatively with other councillors and the school community, be reasonable, and make all decisions with the best interests of students foremost in their minds
- **act fairly and impartially** – consider all relevant facts of an issue before making a decision; seek to have a balanced view, never give special treatment to a person or group and never act from self-interest
- **use information appropriately** – respect confidentiality and use information for the purpose for which it was made available
- **exercise due care, diligence and skill** – accept responsibility for decisions and do what is best for the school
- **use the position appropriately** – not use the position as a platform to gain advantage
- **act in a financially responsible manner** – observe all applicable principles when making financial decisions
- **comply with relevant legislation and policies** – know what legislation and policies are relevant for which decisions and obey the law
- **demonstrate leadership and stewardship** – set a good example, encourage a culture of accountability, manage risks effectively, exercise care and responsibility to keep the school strong and sustainable

**Indemnity for school council members**

School councillors are indemnified against any liability in respect of any loss or damage suffered by the council or any other person in respect of anything necessary or reasonably done, or omitted to be done by the councillor in good faith in the exercise of a power or the performance of a function of a council; or in the responsible belief that the act or omission was in the exercise of a power or the performance of a function of a council.

In other words, school councils are not legally liable for any loss or damage suffered by council or others as a result of reasonable actions taken in good faith.

**How can you become involved?**

By participating in, and voting in, the school council elections, which are held in Term 1 each year. However, ballots are only held if more people nominate as candidates than there are positions vacant. In view of this, you might consider:

- standing for election as a member of the school council
- encouraging another person to stand for election

**What do you need to do to stand for election?**

The principal will issue a Notice of Election and Call for Nominations in Term 1 of each year. Council elections must be completed by 31 March, unless varied by the Minister for Education.

If you stand for election, you can arrange for someone to nominate you as a candidate or you can nominate yourself in the parent member category. You can only be nominated by another member of the same category that you are eligible for (eg a member of a parent electorate may only nominate another parent of that electorate).

Department employees with a child enrolled at a school where they are not engaged in work, are eligible to nominate for parent membership at that school. Return your completed nomination form to the principal within the time stated on the Notice of Election. You will receive a Nomination Form Receipt via post, email or by hand delivery.

Generally, if there are more nominations than vacancies a ballot will be conducted in the two weeks after the call for nominations has closed.

**Remember**

- Consider standing for election to school council
- Ask the principal for instructions if you are not sure what to do
- Be sure to vote if the election goes to ballot
- Contact the principal if you are unsure about what is required at any stage of the election process

# Sustainable School Shop

## Buy & Sell Second-hand Textbooks

### Simply

- Register on the Sustainable School Shop website
- [www.sustainableschoolshop.com.au](http://www.sustainableschoolshop.com.au)
- A subscription to this service has been kindly provided by Kurnai College free to all families



## CSEF

The Camps, Sports and Excursions Fund (CSEF) provides payments for eligible students to attend activities like:

- school camps or trips
- swimming and school-organised sports programs
- outdoor education programs
- excursions and incursions.

From 2020, the Victorian Government is investing an additional \$160.9 million for the Camps, Sports and Excursions Fund over the next four years. This funding will help ensure more than 220,000 government and non-government students from lower-income families can participate in camps, sports and excursions each year.



**CAMPS, SPORTS AND EXCURSIONS FUND (CSEF) APPLICATION FORM**

Kurnai College [ ]  
 School Name School REF ID

**Parent/carer details**

Surname \_\_\_\_\_  
 First name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Town/suburb \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_  
 Contact number \_\_\_\_\_

Centrelink pensioner concession **OR** Health care card number (CRN)  
 -  -  -  **OR**  
 Foster parent under a temporary care order\* **OR**  Veterans affairs pensioner (Gold Card)\*\*

\*Foster Parents must provide a copy of the temporary care order letter from the Department of Families, Fairness and Housing (DFFH).  
 \*\*Applicants must provide a copy of the Veteran Affairs Gold card

Is this an application for special consideration (no CRN needed)? Yes  No

**Student details**

Student's surname	Student's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Department of Education and Training (DET) to use Centrelink Confirmation eServices to perform an enquiry of my Centrelink customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Australian Government Department of Families, Fairness and Housing (DFFH) to provide the results of that enquiry to DET.

I understand that:

- DFFH will use information I have provided to DET to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DET personal information including my name, address, payment and concession card type and status.
- This consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DFFH and provide it to DET so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- If I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DET.
- Information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to the DFFH and /or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant \_\_\_\_\_ Date / / \_\_\_\_\_





# Important Information

## Privacy

### Annual privacy reminder for our school community

Our school collects, uses, discloses and stores student and parent personal information for standard school functions or where permitted by law, as stated in the Schools' Privacy Policy. Please take time to read our school's privacy collection notice, found on our website <https://kurnai.co/policies>. We ask parents to also review the guidance we provide on how we use Microsoft 365 safely at the school and what parents can do to further protect their child's information. If after reviewing the guidance, you have any questions or concerns regarding your child using Microsoft 365, please contact the school.

For more information about privacy, refer to: Schools' Privacy Policy — information for parents.

This information is also available in ten community languages:

Amharic, Arabic, Dari, Gujarati, Mandarin, Somali, Sudanese, Turkish, Urdu, & Vietnamese

## Safety

#### MICROSOFT OFFICE 365 EDUCATION - PRIVACY INFORMATION AND CONSENT FORM

Kurnai College uses Office 365 Education in the classroom. Office 365 Education is an internet based service provided by Microsoft for educational purposes only. It provides students and teachers with access to online services such as email, calendar, blogging, online document storage (for school work), sharing, messaging and video-conferencing facilities from school, and at home. Office 365 for Education includes the following online services:

- |                          |                        |
|--------------------------|------------------------|
| 1. Exchange online email | 6. Yammer              |
| 2. Lync online           | 7. Office video        |
| 3. SharePoint online     | 8. OneNote Classroom   |
| 4. OneDrive for Business | 9. Microsoft Classroom |
| 5. Microsoft Office apps | 10. Sway               |

#### Terms and Conditions

Microsoft Online Services Terms and privacy information can be found by clicking going to the links below:  
<http://www.microsoft.com/en-us/licensing/product-licensing/products.aspx>  
<http://office.microsoft.com/en-us/business/office-365-trust-center/cloud-computing-security-FX103030390.aspx>  
<http://office.microsoft.com/en-us/business/office-365-trust-center/top-10-trust-tenets-cloud-security-and-privacy-FX104029824.aspx>

#### Consent for Microsoft to access specific personal information of your child

We seek your consent for your child to use the above stated Office 365 Education online services. To enable your child to sign-on and access these services, Microsoft require access to your child's Department of Education & Training username, first and last name, year level and school. If you do not provide consent, your child will not have access to the online services and alternate arrangements for allocating work will be made.

#### Parental access to Personal Information

The Department of Education and Training's (Department) use and handling of your child's personal information is governed by the *Privacy and Data Protection Act 2014 & Health Records Act 2001 (Victoria)*. You can access personal information held by the Department about you and your child under the *Freedom of Information Act 1982 (Victoria)*. If a mistake in that personal information is identified, the Department is required to correct it under the *Privacy and Data Protection Act 2014*. Microsoft's Online Services Terms provides further information on how Microsoft may use your child's personal information.

#### Providing a safe online environment

Use of online services will be subject to classroom supervision during school hours. A 'Report Abuse' facility will be provided for students to report unacceptable behaviour. A nominated member of staff will address the issue during school hours. To further assist your child in having safe and positive experiences online, you can refer to parent information on the Australian Government's Office of the Children's eSafety Commissioner website: <https://esafety.gov.au/>. In addition, staff at our school have been advised that the use of Office 365 Education is strictly for teaching and learning material only (e.g. lesson plans and classwork) and staff do not upload your child's personal, sensitive, health; or security classified information into Office 365 Education.

#### Student responsibilities when using online services

When using Office 365 Education, students continue to be responsible for their behaviour as outlined in our school's Students' Acceptable Use Agreement. The main themes of this agreement are:

- Communicate respectfully;
- Protect personal information; and
- Look after yourself and others.

#### Acknowledgement and Consent for student use of online services

By signing and returning this form you acknowledge, consent and confirm that:

- You have received and read this Privacy Information and Consent Form – Office 365 Education.
- You understand how your child's personal information will be collected, used, disclosed and managed.
- You understand that this consent will continue while your child is involved in the use of the consented online services.
- You understand that this consent on behalf of your child may be withdrawn at any time by written notification to the school.
- You understand that if the school determines that the personal information is no longer required or relevant, the use of the personal information will cease.

Last updated: September 2020

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version 2.13

The Australian Federal Police through the [Australian Centre to Counter Child Exploitation](#) is seeing a concerning global trend of teenage males being targeted to send explicit images of themselves and then blackmailed. This is called sexual extortion, or sextortion.

The AFP is urging families to have important safety conversations ahead of the school holidays to prevent young people from becoming victim. This crime can have serious wellbeing and psychological impacts.

#### How does sextortion start?

- Unsolicited friend and follow requests on social media
- Direct messages on one app and then being asked to keep chatting on a secondary app
- Conversations suddenly and quickly becoming sexualised
- Requests for sexualised images or content.

#### What can families do?

- Have open and regular conversations about your child's online activities and interactions
- Know what platforms, apps and games they are using and who they are interacting with
- Remain open and approachable, victims will be reluctant to come forward if they feel they will be punished or blamed
- Ensure your child knows that it is okay to leave conversations if they feel uncomfortable or unsafe
- Support your child and know how to respond. The [Online blackmail and sexual extortion response kit](#) has been created to recognise sextortion and get help.

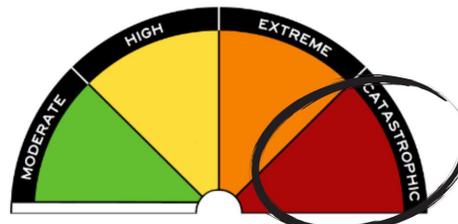
The Australian Centre to Counter Child Exploitation is here to keep young people safe from online sexual exploitation and abuse.

You can make a report via [accce.gov.au/report](https://accce.gov.au/report)

For further information, resources and advice visit [thinkuknow.org.au](https://thinkuknow.org.au)

## Code Red Fire Danger

A reminder to all families, that on days of **Code Red** in the West & South Gippsland Fire Zone, all campuses will be closed. This is a change to previous years, and we ask families to be aware of this in preparation to when Summer returns.



Kurnai College will be **closed** on days of **Catastrophic (Code Red)** Fire Rating

## Bushfire Preparedness

### Schools on the Bushfire At-Risk Register and Schools at Risk of Grassfire (Category 4)

Fire danger ratings and warnings are used in Victoria to provide clear direction on the safest options for preserving life.

Schools and children's services listed on the DET Bushfire At-Risk Register (BARR) and those at risk of grassfire (Category 4) will be closed when a Code Red fire danger rating day (Catastrophic) is determined in their Bureau of Meteorology district. **Our school has been identified as being one of those at high bushfire or grassfire risk.**

Where possible, we will provide parents with up to four days notice of a potential Code Red day closure by Compass or SMS. A Code Red day will be determined by the Emergency Management Commissioner no later than 1.00 pm the day before the potential closure. Once we are advised of the confirmation of the Code Red day (Catastrophic) we will provide you with advice before the end of the school day.

**Once confirmed, the decision to close will not change, regardless of improvements in the weather forecast.** This is to avoid confusion and help your family plan alternative care arrangements for your child. It is also important to note that:

- No staff will be on site on days where the school is closed due to a forecast Code Red day (Catastrophic).
- School camps will be cancelled if a Code Red fire danger rating day is determined for the Bureau of Meteorology district in which the camp is located.
- All bus routes that travel through the Code Red area will be cancelled.
- Depending on which Bureau of Meteorology district is impacted bus route cancellations may affect our school.

On these Code Red days families are encouraged to enact their Bushfire Survival Plan – **on such days children should never be left at home alone or in the care of older children.**

For those of us living in a bushfire prone area, the Country Fire Authority (CFA) advises that when Code Red days are forecast, the safest option is to leave the night before or early on the morning of the Code Red day .

As part of preparing our school for potential hazards such as fire, we have updated and completed our Emergency Management Plan, re-prioritised any maintenance works that may assist in preparing for the threat of fire and cleared our facility's grounds and gutters.

### ***What can parents do?***

- Make sure your family's bushfire survival plan is up-to-date and includes alternative care arrangements in the event that our school is closed.
- Ensure we have your current contact details, including your mobile phone numbers. Keep in touch with us by reading our newsletters, by checking our website [kurnai.co](http://kurnai.co) and by talking to your child's teacher or any other member of the teaching staff about our emergency management plan.
- Most importantly at this time of year, if you're planning a holiday or short stay in the bush or in a coastal area, you should check warnings in advance of travel and remain vigilant during your stay.
- If your child is old enough, talk to them about bushfires and your family's bushfire survival plan.
- You can access more information about children's services closures on the Department of Education and Training website – see <http://www.education.vic.gov.au/about/programs/health/pages/closures.aspx>

Multiple sources that offer information on emergencies are listed below:

- VicEmergency app – that can be downloaded on your android and iOS mobile devices
- VicEmergency Hotline(1800 226 226)
- Website <https://emergency.vic.gov.au>
- Facebook (<https://www.facebook.com/vicemergency>)
- Twitter (<https://twitter.com/vicemergency>)
- ABC local radio, Sky News and other emergency broadcasters



# Community News

## Need help with school costs?



Join this info session to learn how you can receive up to \$500 in matched savings by completing the Saver Plus program.

Eligibility criteria applies - visit [saverplus.org.au](http://saverplus.org.au)

### Your invitation to learn about Saver Plus

Free financial education and matched savings are within your reach.

As someone who is over 18 years, do you:

- Have a desire to save money?
- Want to receive up to \$500 once you've saved \$500 of your own?
- Want to gain quick and easy saving and money management tips?
- Have a Health Care or Pensioner Concession Card and an eligible Centrelink payment?
- Have a form of household income?
- Have a child at school, starting next year or are you studying yourself?

If you answered yes to these questions, join our virtual information session.

Every Wednesday at 1:00PM

Contact Rick Pemberton Saver Plus Coordinator via [rpemberton@berrystreet.org.au](mailto:rpemberton@berrystreet.org.au)

Rick will email your calendar invitation or organise an individual information session to suit your needs. Otherwise, just jump right in using the following link. See you there!

#### Join Zoom Meeting:

<https://berrystreet.zoom.us/j/96038747979?pwd=SU44MHh0TUUuZjIySTFKRjNlQ0oVUT09>

Meeting ID: 960 3874 7979

One tap mobile:

+61280156011, +6038747979# Australia  
+61370162005, +6038747979# Australia



## Holiday Camps



#### WHAT IS ON OFFER?

During the summer and term 1 holidays, Doxa will be running camps in both the city and our bushland camp in Malmesbury. They will cater for children aged 10 to 12 years and will be free for participants registered with the Victorian Government Positive Start Programmes.

#### MALMSBURY CAMP

Our Malmesbury Camp is located in an idyllic bush setting in Central Victoria where campers will have exciting outdoor adventures. Onsite there are all sorts of facilities including a giant swing, a climbing wall and trampolines and we visit stand out local attractions such as the steam train.

#### CITY CAMP

Located in the heart of the Melbourne CBD, our City Camp will offer participants the opportunity to discover all the things that our vibrant city has to offer. From the large iconic attractions to the hidden gems of Melbourne's laneways, sporting activities, and even an amazing race, the experience they have will be like no other.

#### DATES FOR BOTH OUR MALMSBURY & CITY CAMP

January 9 to January 13  
5 days and 4 overnights

January 16 to January 20  
5 days and 4 overnights

April 11 to April 14  
4 days and 3 overnights

April 17 to April 21  
5 days and 4 overnights

#### TRANSPORT

We will provide buses to and from central pick up points at the Southern Cross Station in Melbourne and the regional towns of Ballarat, Bendigo, Geelong and Traralgon or you can pick up and drop off your child from the camp.

#### FURTHER INFORMATION AND BOOKINGS

For further information, to book or help to register for a free camp with The Victorian Government Positive Start, email: [info@doxa.org.au](mailto:info@doxa.org.au) or phone: Marianna Anthony on (03) 8046 8200 or see our website: [doxa.org.au/holiday-camp/](http://doxa.org.au/holiday-camp/)



## Want \$500 to help you with school costs?



Saver Plus is a financial education program for families and individuals on a tight budget to develop life-long savings habits.

To join Saver Plus, you must:

- Have a current Health Care or Pensioner Concession Card AND an eligible Centrelink payment\*
- Be studying yourself OR have a child in school (can be starting school next year)
- Have regular income from work (either yourself or your partner)\*
- Be 16+ years old

\*Many types of income and Centrelink payments are eligible

Here are some of the school costs the \$500 can be used for:



For more information, please contact your local Saver Plus coordinator:

Jade, Sharon or Richard

[enquiries@berrystreet.org.au](mailto:enquiries@berrystreet.org.au)

1300 610 355

DELIVERED BY



Find out more at [saverplus.org.au](http://saverplus.org.au)

Saver Plus is an initiative of the Brotherhood of St Laurence and ANZ and delivered in partnership with local community organisations. The program is funded by ANZ and the Australian Government Department of Social Services.

## Youth Space

Please find attached below the link for Youth Space's latest newsletter



[Youthspace\\_Newsletter.pdf](#)

# Churchill Cricket Club

CHURCHILL CRICKET CLUB

**CALL FOR PLAYER EXPRESSIONS OF INTEREST**

**2023/2024 Churchill Womens Team**

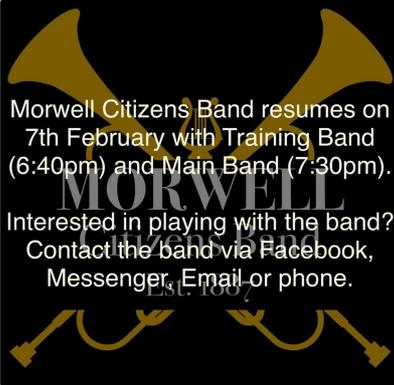
Week Night Games    T20 Format    No Experience Required

To express your interest please directly message the Churchill Cricket Club Facebook page



Morwell Citizens Band resumes on 7th February with Training Band (6:40pm) and Main Band (7:30pm).

Interested in playing with the band? Contact the band via Facebook, Messenger, Email or phone.



# Digital Arts - A Path into a Digital Media Career

# Churchill United Soccer Club

CHURCHILL UNITED SOCCER CLUB

**2023 JUNIOR PROGRAM**

TEAMS AVAILABLE FOR BOYS AND GIRLS AGES 4 - 16 YEARS OLD

**TUESDAY, JANUARY 31** U13 & U16    **TUESDAY, FEBRUARY 7** U5, U7, U9 & U11

TRAINING WILL CONTINUE FOR THE ABOVE AGE GROUP EVERY TUESDAY & THURSDAY NIGHT FROM JAN 31

TRAINING WILL CONTINUE FOR THE ABOVE AGE GROUP EVERY TUESDAY NIGHT FROM FEB 7

4:30PM - 6PM U13    5PM - 6:30PM U16    5:15PM - 6PM U5, U7, U9 & U11

MARY VALE RECREATION RESERVE  
GRANT STREET, MORWELL VIC

FACEBOOK.COM/CHURCHILLUNITEDSC  
CHURCHILLUNITEDSC  
CHURCHILLUSCGMAIL.COM



DIGITAL ARTS and Media Youth SPACE

**START YOUR PATH INTO A DIGITAL MEDIA CAREER**

In this program you can gain practical experience in social media management, content creation and marketing.

- Learn photography / videography
- Training workshop on social media strategy
- Social media takeovers for local businesses
- Build your own portfolio

FREE PROGRAM STARTING MAR 1

REGISTER NOW

Contact us on 0476 509 666

Visit Our Website www.lctrobeyouthspace.org.au



DIGITAL ARTS and Media Youth SPACE

**HAVE YOU EVER WANTED TO WORK AS A SOCIAL MEDIA INFLUENCER, DIGITAL MARKETER OR EVEN A VIDEO PRODUCER?**

The content creation space is a growing industry. In recent years more non-media industries are employing social media managers as well to assist with brand and awareness.

In this program participants will take promotional photography and create promo material for Youth Space programs and events, conduct weekly social media takeovers, create TikTok's and Instagram reels that align with our values of fun and creativity as well as the opportunity to help other organisations with their social media presence.

We will pursue active partnerships and collaborations within the arts community such as with performing arts groups, art galleries, musicians, and musical studios, to deliver projects in collaboration, that involve and benefit young people.

Participants will be given the opportunity to attend workshops held by professionals (delivered by Mac & Ernie), to create a deeper understanding of how engagement and analytics work in the social media space.

With the scope to create multimedia and short films we would actively encourage the participants to utilise our resource and time to create media they wish to showcase, supporting and entering into different arts based events and festivals beyond L&S programming, being held by external groups. We can also support them by directing them through individual grants or sponsorships by external groups and organisations, and/or into further training and career pathways.

This Program will aim to encourage socialisation, inclusion and celebration of diversity, it will give young people access to resources and opportunities in Youth Space whilst still giving them the opportunity to work with external stakeholders and other organisations providing real industry experience and an opportunity to network with others currently employed in this industry, this aspect will inspire community connectedness and pride of place.

Top career pathways through Digital Arts and Media are:

- Events Management
- Film/Video Editor
- Technical Writer
- Video Producer
- Public Relations Specialist
- Social Media Influencer
- Sound Engineer
- Art Director
- Content Strategist
- Social Media Specialist



# Morwell Citizens Band

If you wish to promote your sporting club, community group or non-for-profit organisation in our school newsletter please email [kurnai.co@education.vic.gov.au](mailto:kurnai.co@education.vic.gov.au)